

NORTH HERTFORDSHIRE DISTRICT COUNCIL

DECISION SHEET

Meeting of the Letchworth Committee held in the Council Chamber, Council Offices, Gernon Road, Letchworth Garden City on Wednesday, 16th October, 2019 at 7.30 pm

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Terry Hone and Deepak Sangha.

Councillor David Levett had sent his apologies due to a clash in meeting dates and times for Letchworth Committee Meeting and the BID Annual General Meeting. However, Councillor Levett arrived at 20.10.

2 MINUTES - 19 JUNE 2019

RESOLVED: That the Minutes of the Meeting of the Committee held on 19 June be approved as a true record of the proceedings and be signed by the Chairman.

3 NOTIFICATION OF OTHER BUSINESS

There was no other business notified.

4 CHAIRMAN'S ANNOUNCEMENTS

- (1) The Chairman thanked those who attended Town Talk and welcomed those present at the meeting, especially those who had attended to give a presentation;
- (2) The Chairman thanked Hilary Dineen who had been the Officer administering Letchworth Committee for the last 12 years, for all of her hard work and welcomed Amelia McNally who would be clerking future Letchworth Committee Meetings;
- (3) The Chairman advised that, in accordance with Council Policy, the meeting would be audio recorded. That members of the public and the press may use their devices to film/photograph, or do a sound recording of the meeting. Please do not use flash and disable any sound notifications that may emit from their device;
- (4) The Chairman drew attention to the item on the agenda front pages regarding Declarations of Interest and reminded Members that, in line with the Code of Conduct, any Declarations of Interest needed to be declared immediately prior to the item in question.

5 PUBLIC PARTICIPATION - KINGS COMMUNITY CHURCH / TOWN CENTRE CHRISTMAS CAFE

Ms Christine Wheatley, Kings Community Church, thanked the Chairman for the opportunity to address the Committee and gave a verbal presentation regarding their application.

6 PUBLIC PARTICIPATION - RESOLVE

Mr Joe Heeney, Resolve, thanked the Chairman for the opportunity to address the Committee and gave a verbal presentation regarding their grant application.

7 PUBLIC PARTICIPATION - HOWARD GARDEN SOCIAL AND DAY CARE CENTRE

Wednesday, 16th October, 2019

Mr Tony Page, Howard Garden Social and Day Care Centre, thanked the Chairman for the opportunity to address the Committee and gave a verbal presentation regarding their grant application.

8 PUBLIC PARTICIPATION - IMAJICA THEATRE COMPANY CIC

Ms Samantha Hough, Imajica Theatre Company CIC, thanked the Chairman for the opportunity to address the Committee and gave both a verbal and power point presentation regarding their grant application.

9 WOOF N WAG

Two Members on the Committee of Woof n Wag, thanked the Chairman for the opportunity to address the Committee and gave a verbal presentation regarding their grant application.

10 REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING DISTRICTS

RESOLVED:

- (1) That Members agreed to draw electorate attention when out canvassing to any change in Polling Station location.
- (2) That Polling Places, as illustrated in the Returning Officer's Proposals set out in Appendices A and C be designated.

REASON FOR DECISIONS: The Electoral Registration and Administration Act 2013 introduced a change to the timing of compulsory reviews of UK Parliamentary Polling Districts and Polling Places. The compulsory review must commence and conclude between 1 October 2018 and 31 January 2020 (inclusive).

11 ANNUAL UPDATE ON SECTION 106 OBLIGATIONS FOR LETCHWORTH COMMITTEE

RESOLVED:

- (1) That the content of the report entitled Annual Update on S106 Obligations for Letchworth be noted;
- (2) That a report shall continue to be presented on Section 106 contributions to the Letchworth Committee on an annual basis; and
- (3) That, other than where a contribution has been negotiated for a specific purpose or project, Ward Members of the area where the Section 106 Obligation or Unilateral Undertaking funding is generated and the Area Committee be consulted prior to funding being allocated away from that area.

REASONS FOR RECOMMENDATION:

- (1) To ensure that there is a robust system for negotiating and managing Section 106 Obligations and Unilateral Undertakings, that records activity for each financial year and is placed in the public domain.
- (2) To ensure that the process is kept under constant review and Member scrutiny and that the risk associated with this activity is managed in an appropriate manner.

12 GRANTS & COMMUNITY UPDATE

RESOLVED: That the Committee endorses the actions taken by the Community Engagement officer to promote greater community capacity and well-being for Letchworth.

REASON FOR DECISION: To keep Members of the Committee apprised of the latest developments in community activities in Letchworth.

13 GRANT APPLICATION - KINGS COMMUNITY CHURCH / TOWN CENTRE CHRISTMAS CAFE

RESOLVED: That grant funding of £1,000 be awarded to Kings Community Church for a joint project to run a Christmas Café in Letchworth Town Centre.

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.

14 GRANT APPLICATION - RESOLVE

RESOLVED: That grant funding of £5,000 be awarded to RESOLVE to assist with costs toward setting up utilities in their new town centre premises.

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.

15 GRANT APPLICATION - HOWARD GARDEN SOCIAL AND DAY CARE CENTRE

RESOLVED: That grant funding of £1,500 be awarded to Howard Garden Social and Day Care Centre to install new security shutters.

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.

16 GRANT APPLICATION - IMAJICA THEATRE COMPANY

RESOLVED: That grant funding of £1,450 be awarded to Imajica Theatre Company to assist with for the December Community Pantomime.

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.

17 GRANT APPLICATION - WOOF N WAG

RESOLVED: That grant funding of £1,451 be awarded to Woof n Wag to build a sensory garden for dogs and humans.

REASON FOR DECISION: To improve services provided by local organisations and groups which are accessed by the community.

18 WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

A number of Ward Matters were raised by Members including:

Letchworth BID;
Citizens Advice Bureau; and
Illegal Parking on Verges and Pavements